

BEST CONSULTING PRACTICES



If you wish to know where the Six Sigma methodology can be applied, you can follow below steps:

- Identify if the business process meets all **process hygiene** factors
- To ensure the **process hygiene** factors are **met**, answers to ALL of the following questions must be **"Yes"**:
 - Are all policies and procedures being followed without extensive monitoring?
 - Are employees adhering to scheduled login/logout times, breaks, meeting, training time?
 - Is the process turnover (attrition) under control?
- Identify if the key metrics of the business process are Red, Amber OR Green
- Use the below table to evaluate whether a business process qualifies for executing Six Sigma projects

CATEGORY	PROCESS HYGIENE	METRICS	IMPROVEMENT METHOD
A	MET	GREEN	SIX SIGMA
B	MET	AMBER / RED	SIX SIGMA / LEAN
C	NOT MET	RED	CHECKLIST / LEAN