

STEPS TO CREATE BAR CHART ON MINITAB



DISCLAIMER: SOME STEPS MAY SLIGHTLY DIFFER BASED ON YOUR MINITAB VERSION

1. Open the Excel Sheet "Data – Bar Chart and Pie Chart.xlsx".
2. Copy data from the excel sheet to the Minitab worksheet.
3. Choose **Graph > Bar Chart**.
4. From **Bars Represent**, choose **Values from a table**.
5. Under **One column of values**, choose **Simple**. Click **OK**.
6. In **Graph variables**, enter *Average Handle Time*.
7. In **Categorical variables**, enter *Team*. Click **OK**.

Graph window output

