

Bridge Checklist

Master Pilot information exchange

Name of Port: _____ Date: _____

A. WEATHER CONDITIONS :

1. Wind conditions in harbour : Direction _____ Speed _____ knots
2. Tide : state - EBB / Flood / Slack*
3. Height of tide : above chart datum _____
4. Local forecast : _____

B. LOCAL REGULATIONS :

1. Max. allowable Draft : _____ mtrs.
2. Min UKC required : on passage _____ at berth _____
3. VHF communication channel to guard _____
4. VTS Reporting Points : _____
5. Speed Restrictions (if any) : _____

C. PASSAGE PLAN :

1. Route to follow giving main Waypoints : _____

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2. Abort points and Contingency Anchorages: _____

3. Speed requirements at different legs : _____

4. Traffic status : _____

If anchor stations to be called. Yes/No*.

If 'Yes' approx position anchor stations required: _____

5. Special lights / shapes to be exhibited by the vessel : _____

6. Navigational Hazards, Navigational Warnings, Recent changes of Navigational Marks or
charted depths : _____

D. BERTH AND TUG DETAILS :

1. Intended berth _____ Side alongside : _____

2. Features of the berth or jetty the master may need to be aware of, including the position of
mobile obstructions, fenders, bollards and mooring arrangements _____

3. Estimated transit time: _____

4. Does pilot require to check any documents? Yes / No*

5. Tug Rendezvous Position _____ Number of Tugs _____

Tug securing arrangement : (F) _____ (A) _____

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Bollard Pull of Tug : _____

6. Ship's gangway/shore gangway*. If ship's gangway can be rigged prior berthing? Yes / No*

7. Maximum allowable speed of approach to the jetty and availability of tugs, their type

8. Berthing Plan:

First Line (FWD) _____ (AFT) _____

Final Tie Up (FWD) _____ (AFT) _____

First Line ashore by heaving line / mooring boat*

9. Unberthing Plan: sequence for casting off lines

E. CHANGE OF PILOT BOARDING INSTRUCTIONS :

1. Position where pilot expected to change : _____

2. If Pilot ladder or Accom. ladder required : _____. Side required _____

3. Height above waterline : _____. Manropes required : Yes / No.

4. Approach Course and Speed at Boarding Station : _____

5. If any port official boarding while manoeuvring ? Yes/No*. If 'Yes' position where expected to

board : _____

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Mooring Plan Diagram

