

Figure 15-2 Project Management Self-Assessment

Skill	Your Assessment of Your Skill Level prior to TPM (1 to 10)	Your Assessment of Your Skill Level upon Completion of TPM (1 to 10)	Growth Plan Identify specific steps you will take to further develop your competence as an effective project manager (e.g., work assignments, MEPP projects, additional training/education, etc.)
Technical Skills identify and manage project technical requirements & strategies to meet them			
Project Team Leadership team vision, focus, motivation, morale			
Personnel Management hiring, performance review, development, organization			
Project Organization define sequence of activities and team responsibilities to achieve project objectives			
Communication Skills what to say to whom, when and how			
Negotiation getting to win-win solutions			
Client Relations develop and sustain healthy relationship with external and internal clients			
Budget Management develop, monitor, report and control budgets			
Scheduling and Time Management prioritize tasks and resource assignment to meet project schedule			
Project Management Tools effectively use common project management software and reporting tools, e.g., critical path, PERT, Gantt charts			
Conflict Management positively engage and deal constructively with project conflicts			
Risk Management identify and mitigate project risks			
Distributed Teams manage personnel and work among geographically dispersed team			
Cultural Dexterity ability to work effectively with clients, vendors and team members from other countries/cultures			
Quality Management establish and meet project quality requirements			
Other:			
Other:			
Make a list of your three highest priorities for further development as an effective project manager and leader			
1.			
2.			
3.			