
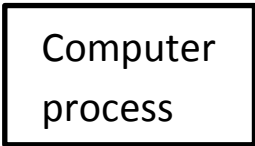
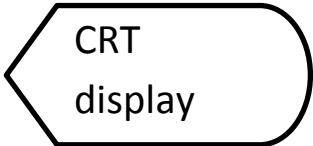
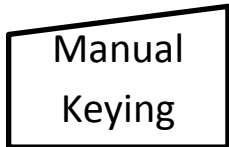
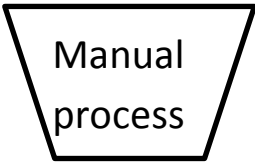
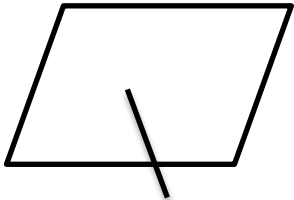
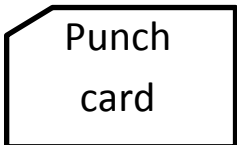
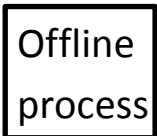


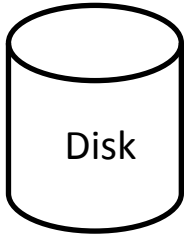
Course Title: Diploma in Business Process Management

Module 5: Reading System Flowcharts

Figure 6: System Flowchart Symbols

Inputs	Processing	Output
 Document	 Computer process	 CRT display
 Manual Keying	 Manual process	
 Punch card	 Offline process	General purpose input - output

Data Stores	Connectors
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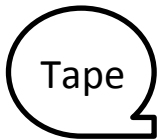
Disk



Start/stop



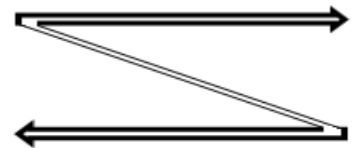
Logical flow



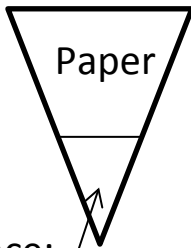
Tape



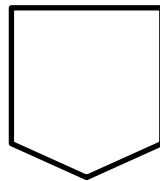
On-page
connector



Telecommunications
link



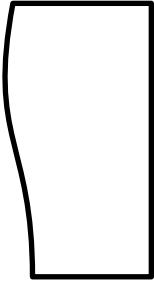
Paper



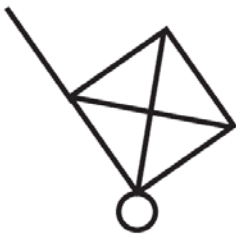
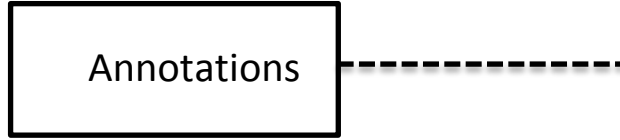
Off-page
connector

Filling sequence:
A= alphabetical
C= chronological
N= numerical

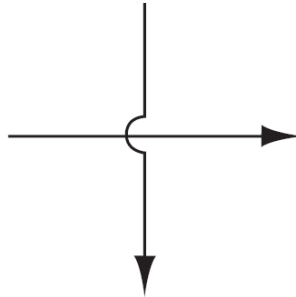
Miscellaneous



Batch total, any total



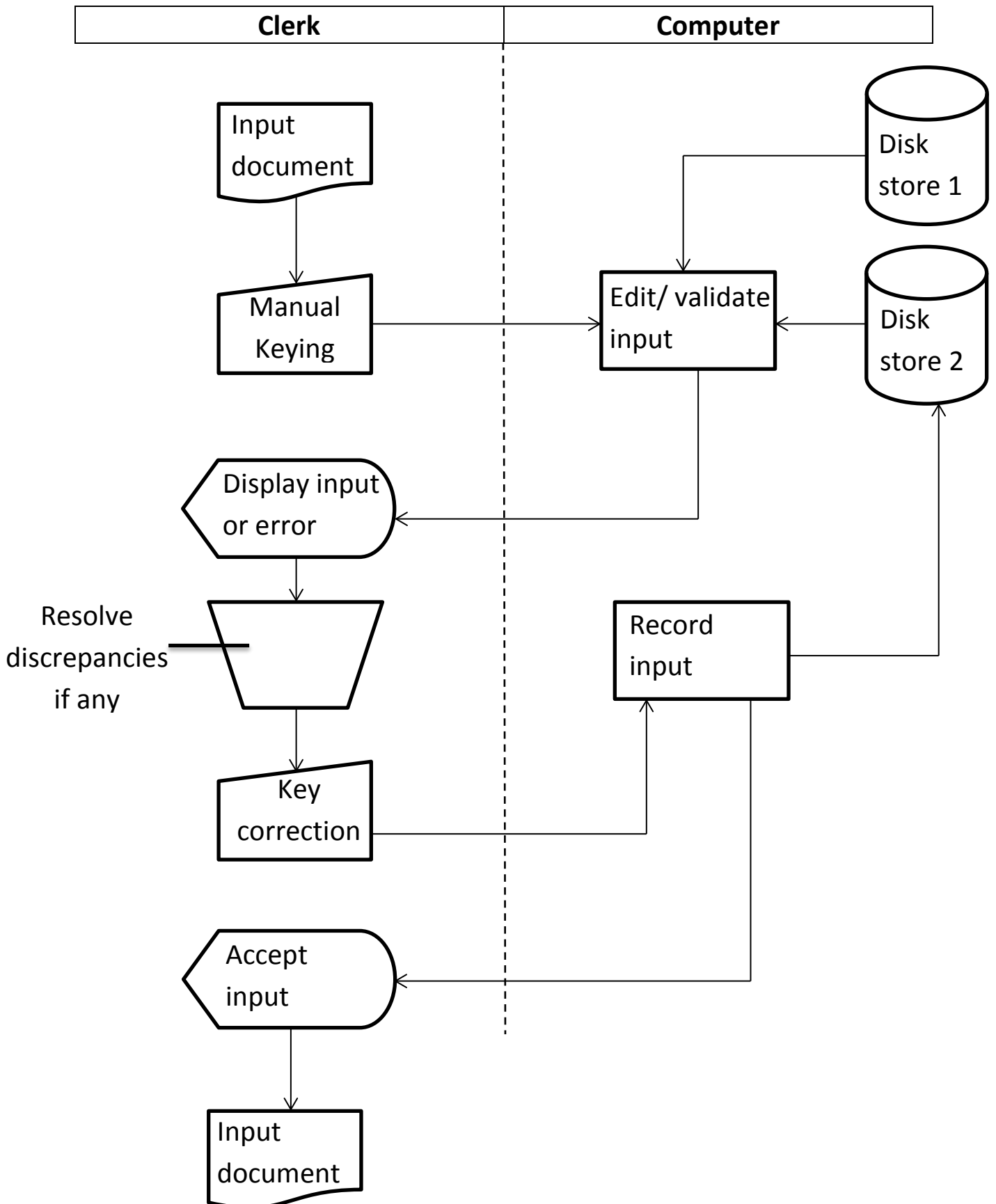
Physical goods



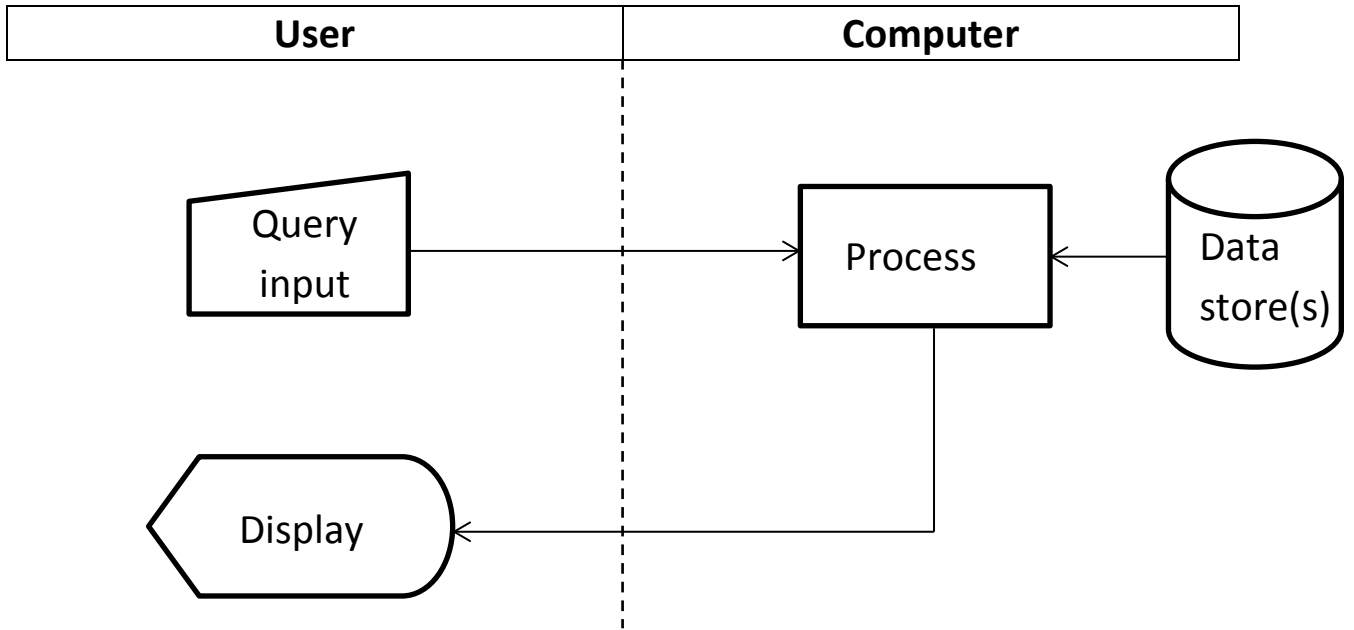
Bridge for crossing flows

Figure 7: Common System Flowchart Routines

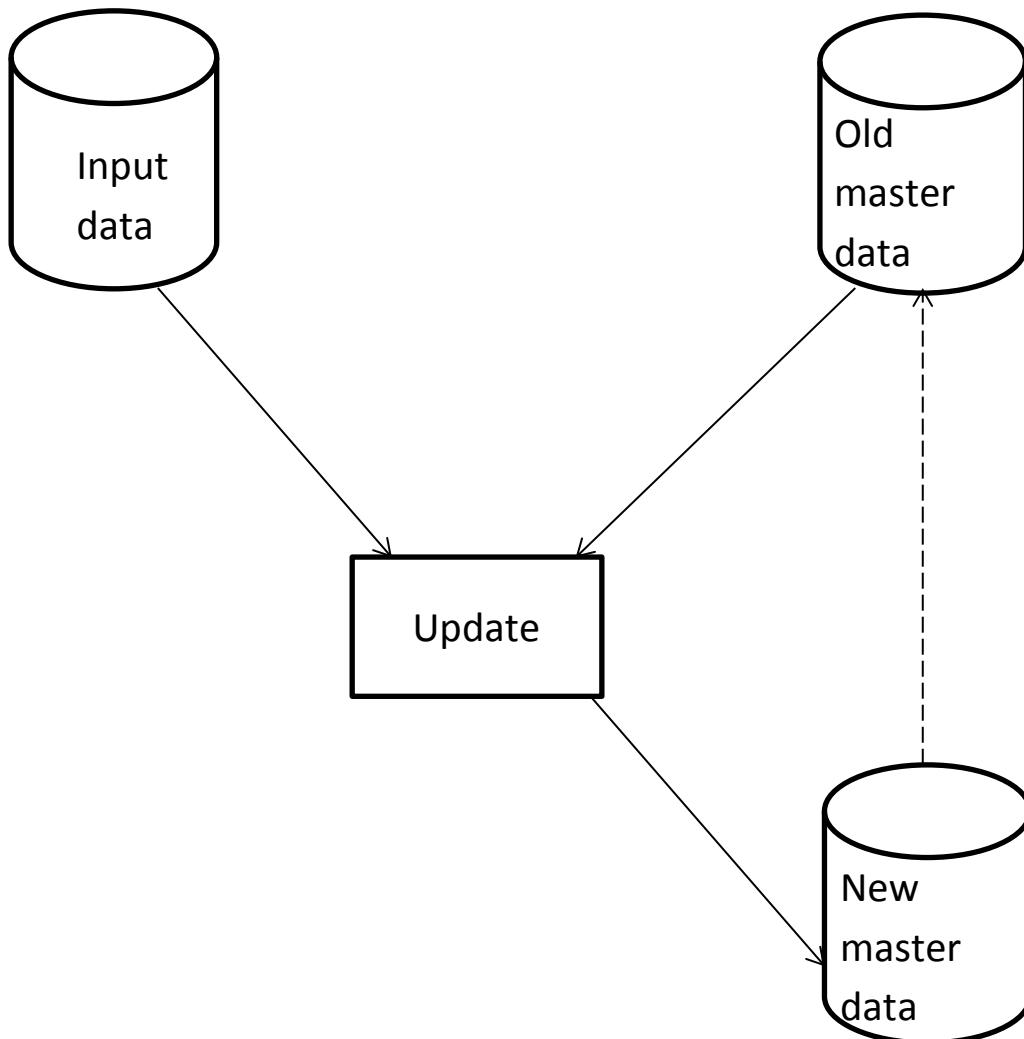
7.1: Enter document into computer via keyboard, edit input, record input



7.2: User queries the computer



7.3: Update sequential data store



7.4: Preparation and later manual reconciliation of control total

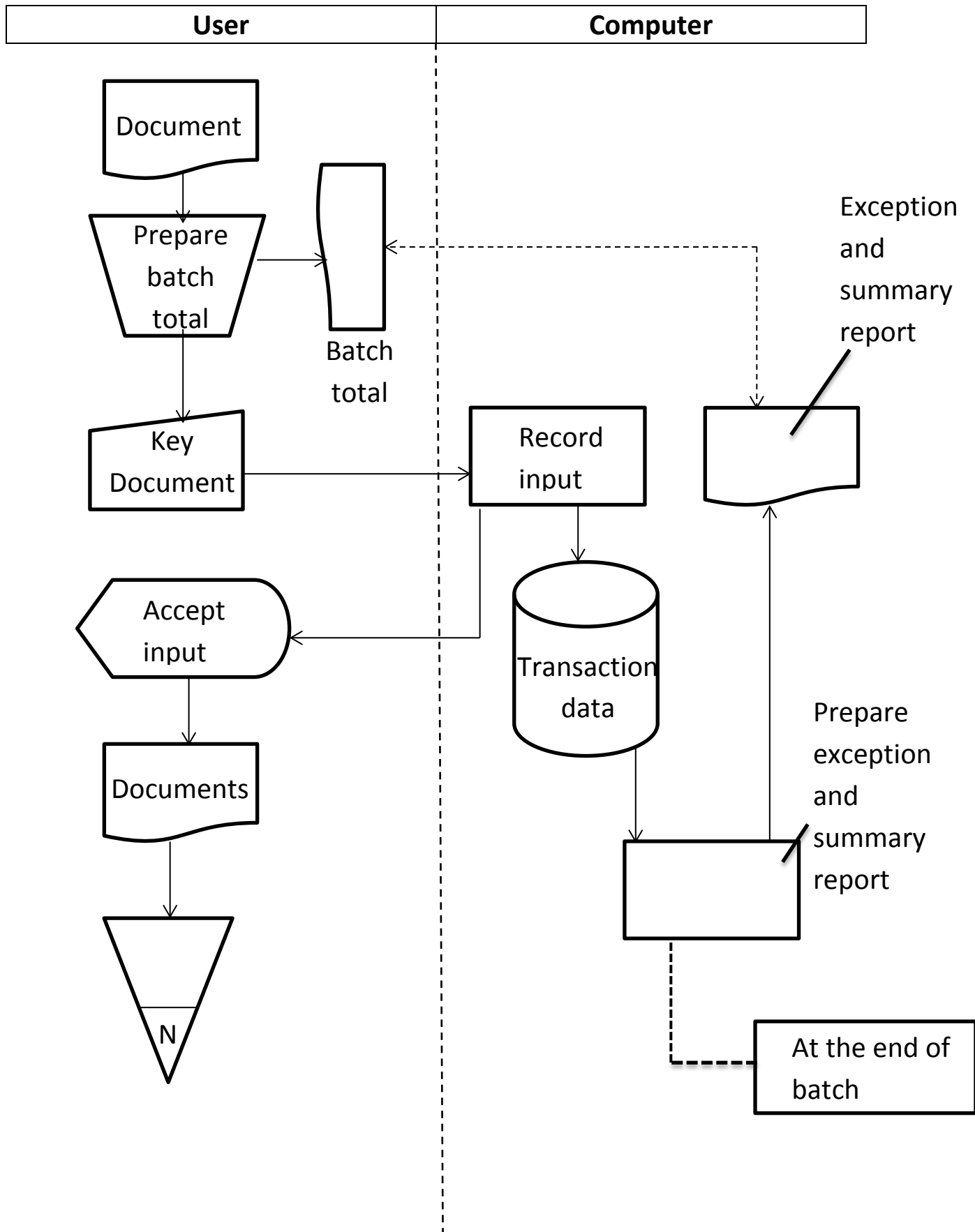


Figure 7.5: Key and key verify inputs

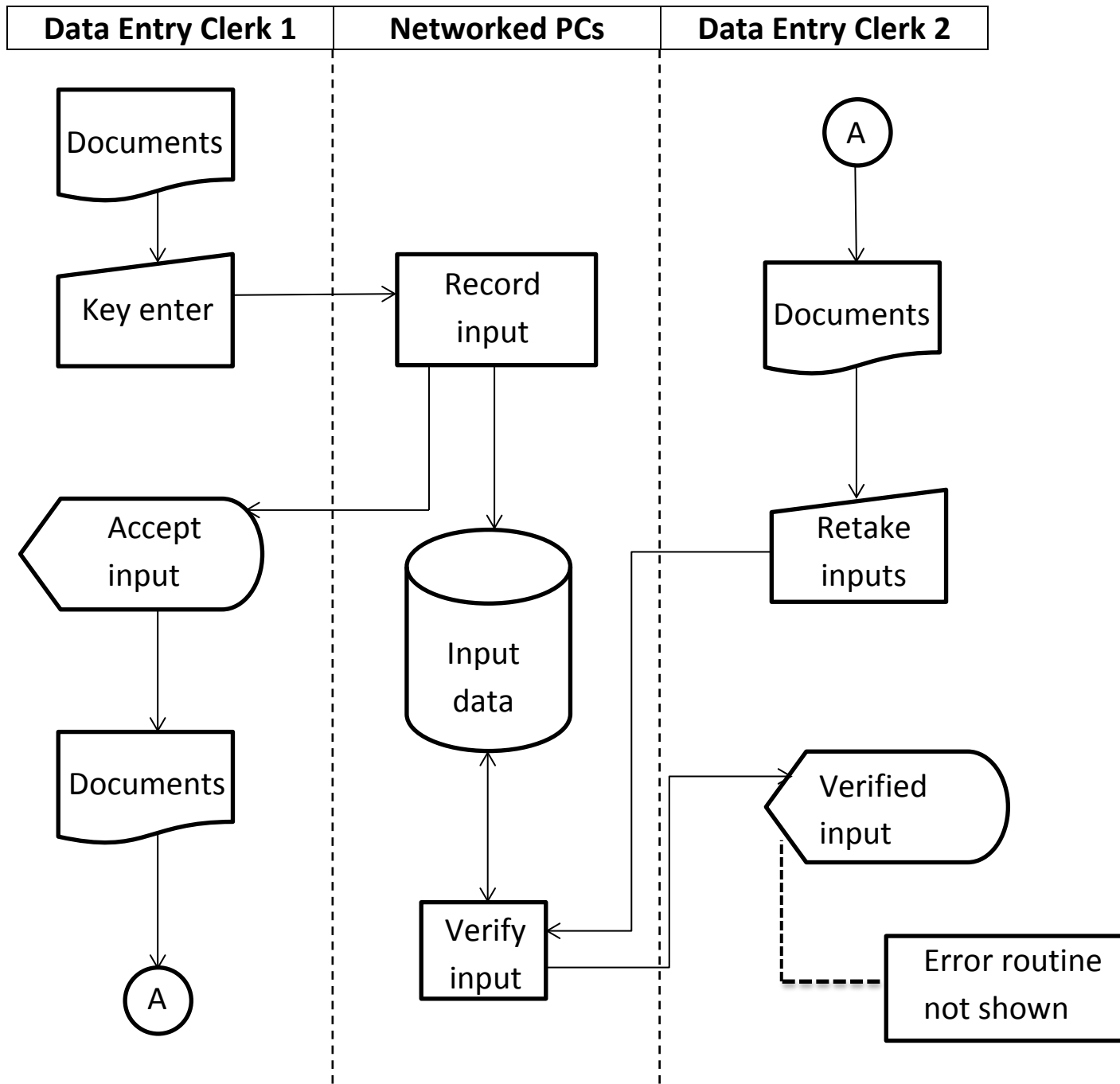


Figure 7.6: Enter document into computer using scanner

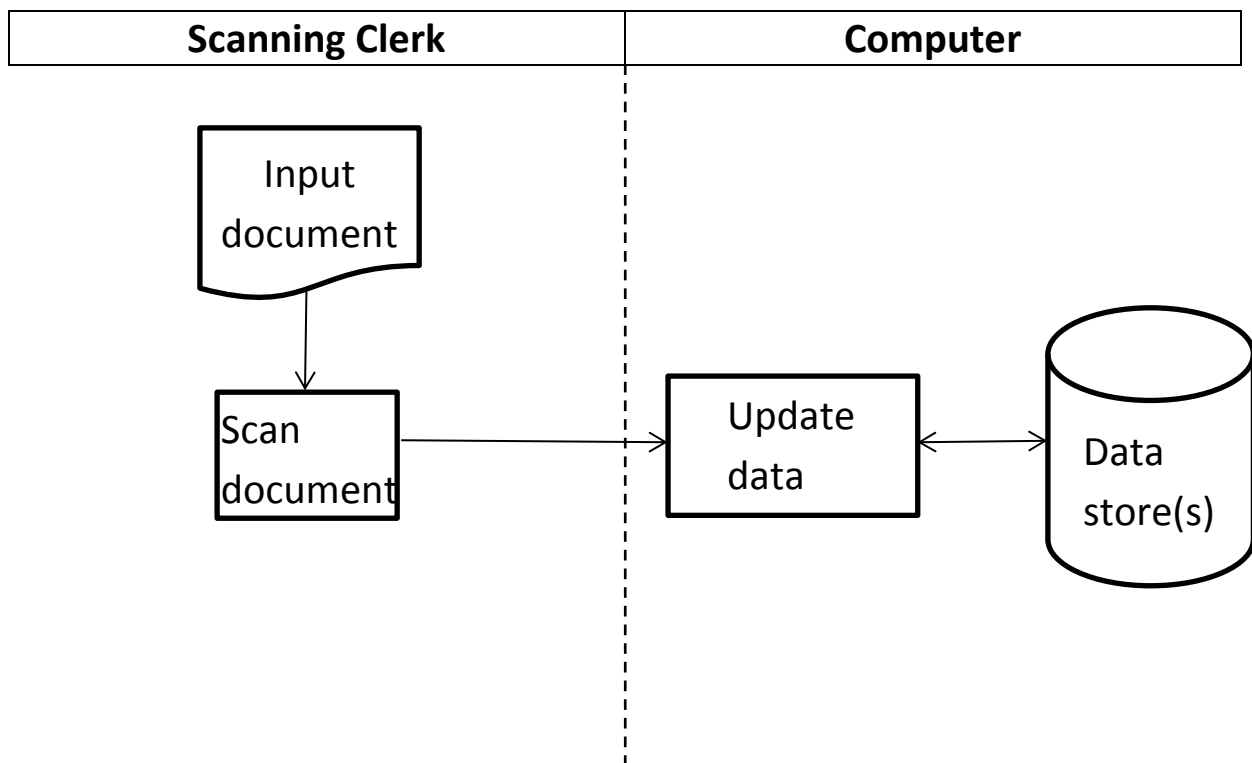


Figure 7.7: Enter document into computer using scanner and manual keying

