
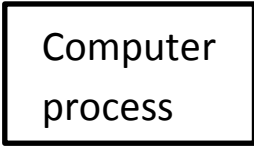
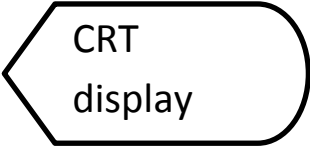
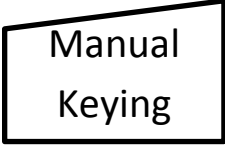
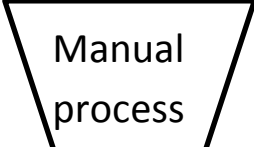
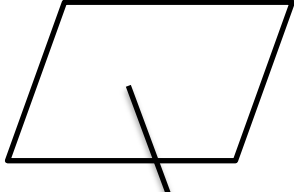
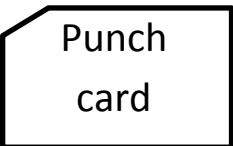
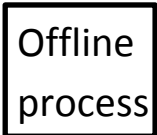


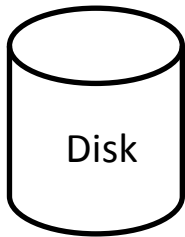
# Course Title: Documenting Business Processes and Information Systems.

## Module 2: Reading System Flowcharts

Figure 6: System Flowchart Symbols

Inputs	Processing	Output
 <p>Document</p>	 <p>Computer process</p>	 <p>CRT display</p>
 <p>Manual Keying</p>	 <p>Manual process</p>	
 <p>Punch card</p>	 <p>Offline process</p>	<p>General purpose input - output</p>

Data Stores	Connectors
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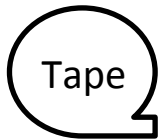
Disk



Start/stop



Logical flow



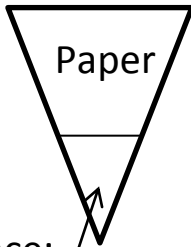
Tape



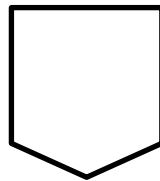
On-page  
connector



Telecommunications  
link



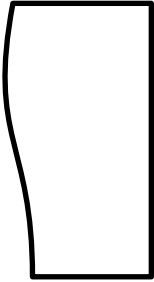
Paper



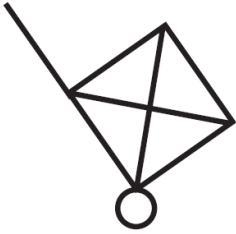
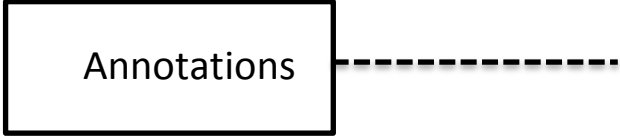
Off-page  
connector

Filling sequence:  
A= alphabetical  
C= chronological  
N= numerical

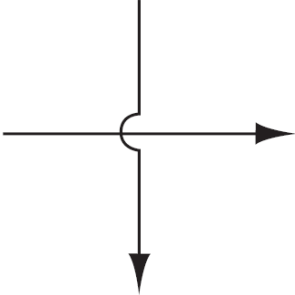
**Miscellaneous**



Batch total, any total



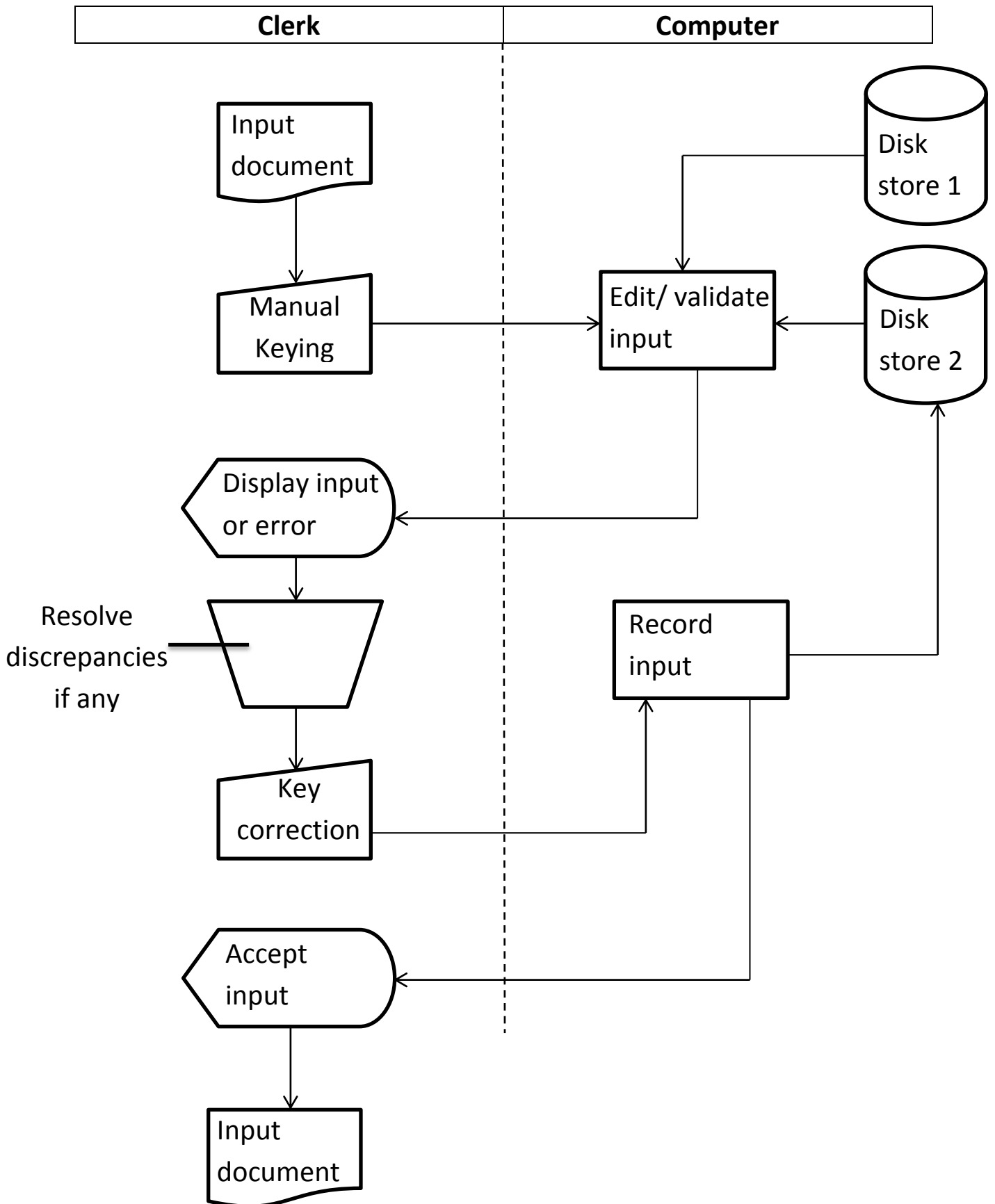
Physical goods



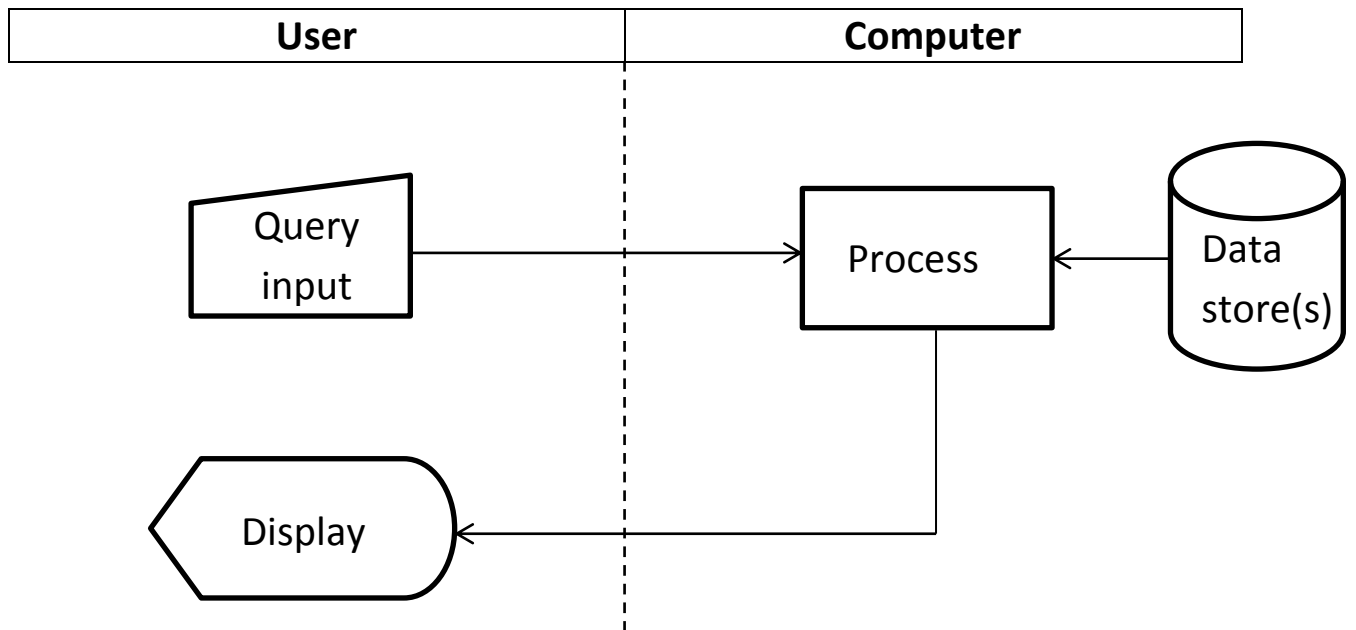
Bridge for crossing flows

Figure 7: Common System Flowchart Routines

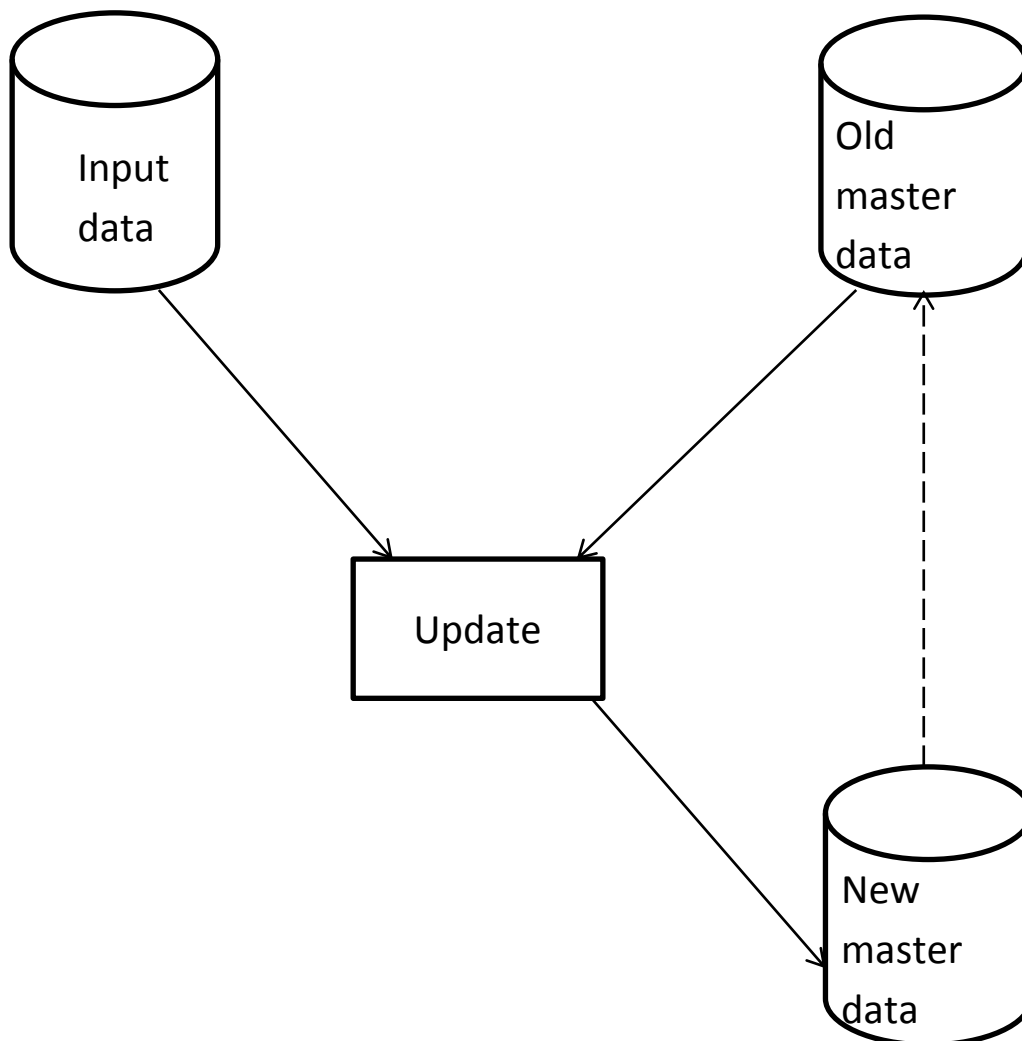
7.1: Enter document into computer via keyboard, edit input, record input



### 7.2: User queries the computer



### 7.3: Update sequential data store



### 7.4: Preparation and later manual reconciliation of control total

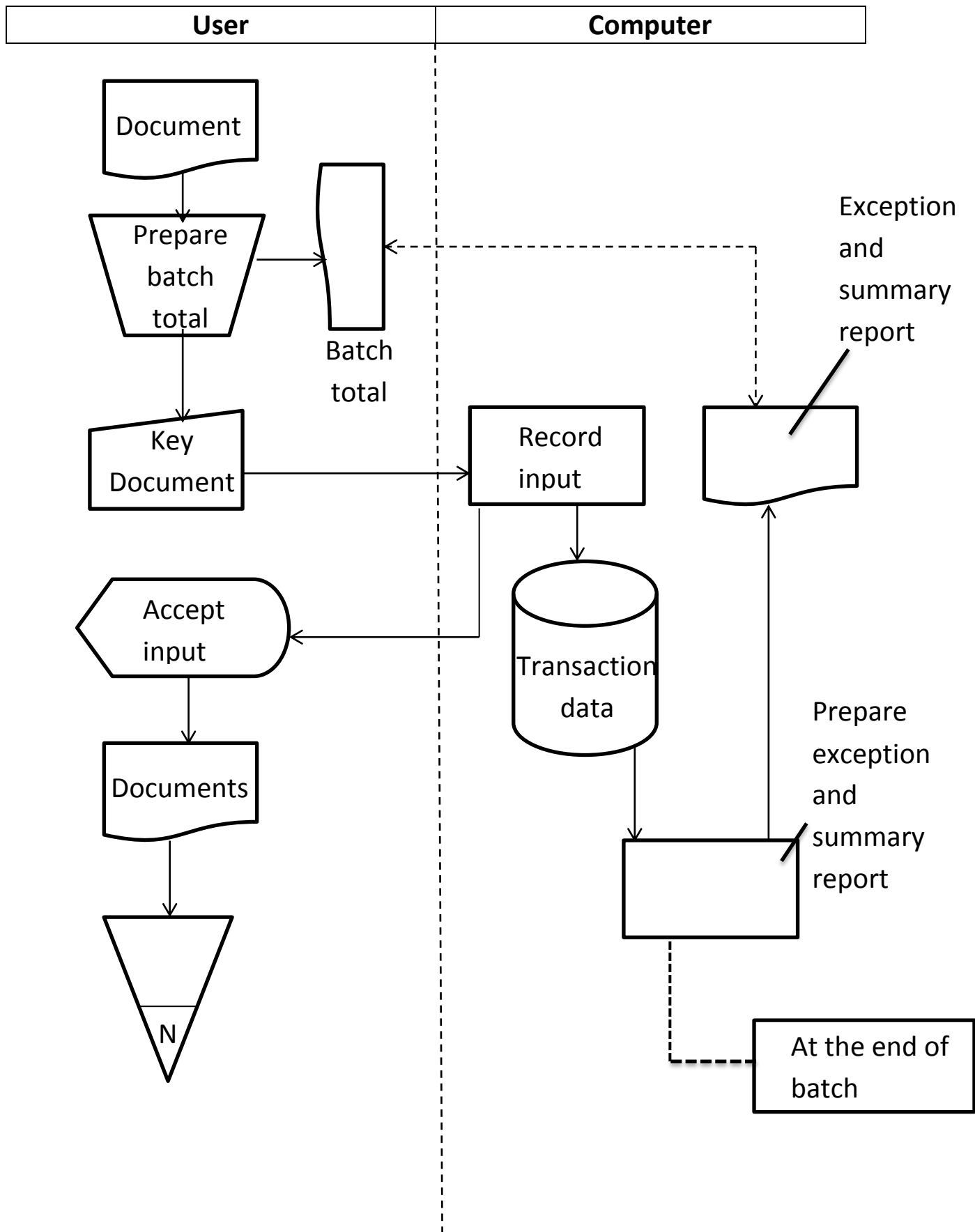
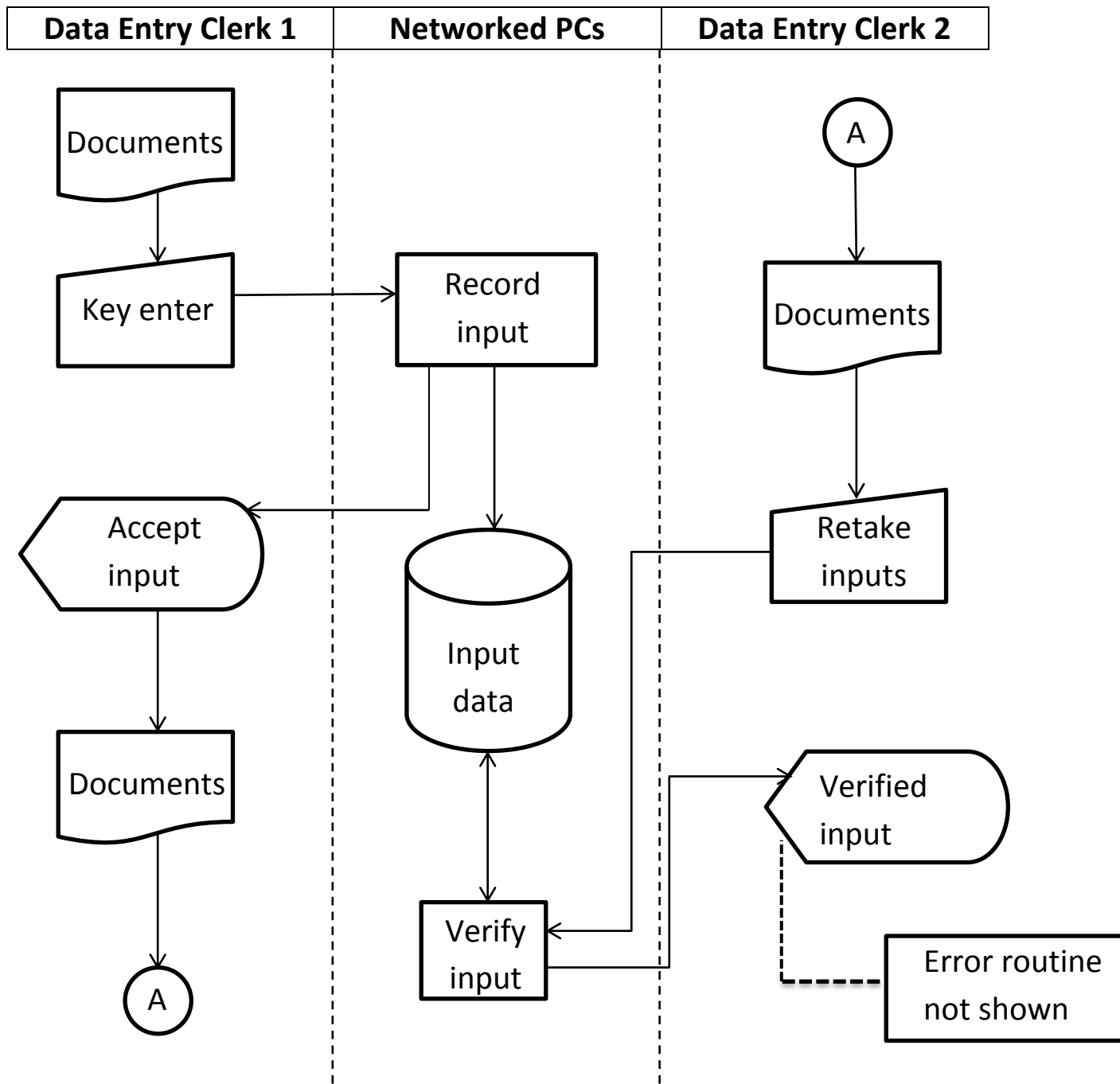
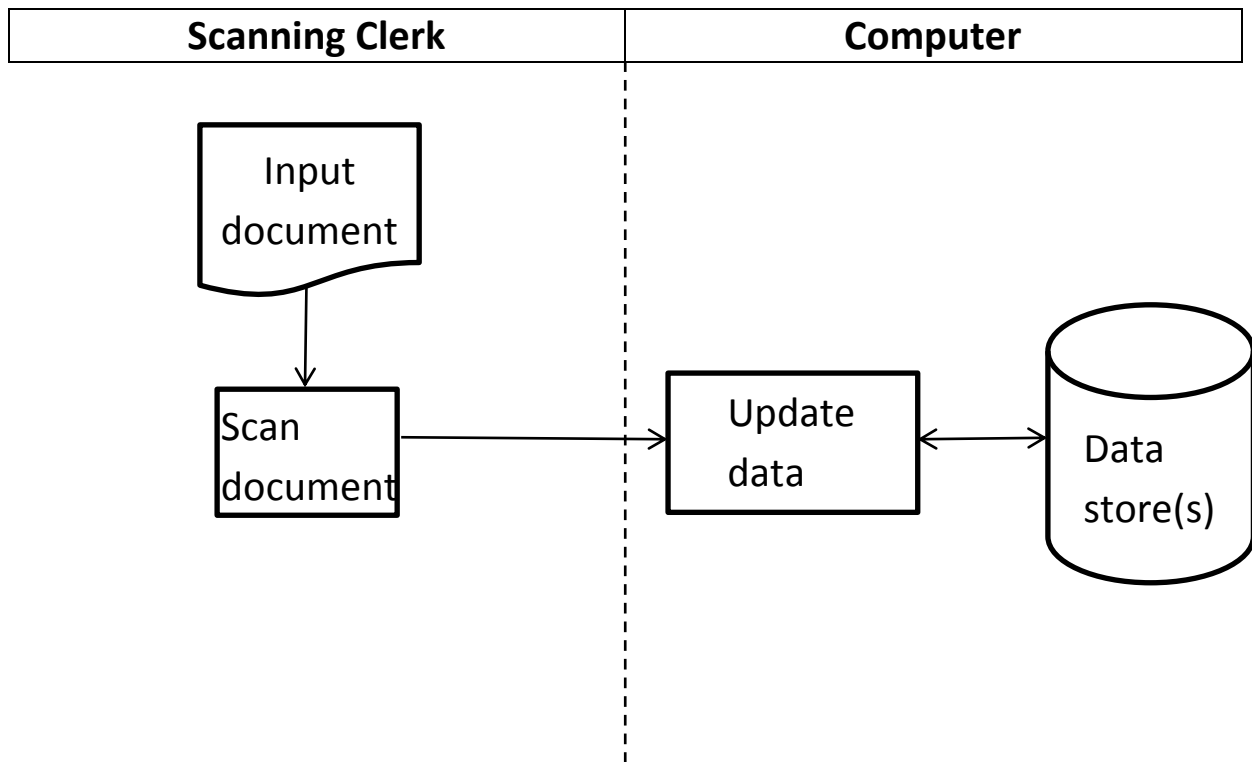


Figure 7.5: Key and key verify inputs



**Figure 7.6: Enter document into computer using scanner**



**Figure 7.7: Enter document into computer using scanner and manual keying**

