

## **Activity 12: Learning More About Reports**

*Time: 10 to 15 Minutes*

Learning more about the type of reports you use most frequently can help you with the next part of the module: selecting the best warehouse management system for you. If you are currently working as a warehouse manager, review past reports and the minutes of the meetings where they were delivered. You can often find feedback about the information your company found useful versus the information that caused confusion or complications. Using this information, figure out which reports you need to run most frequently. If you are not currently employed as a warehouse manager, think about the information you would find most useful when trying to optimise warehouse operations.